

**Stewart County School System**

P O Box 433  
1031 Spring Street  
Dover, Tennessee 37058  
931-232-5176

**SEPARATION NOTICE**

I, \_\_\_\_\_, hereby  resign /  retire my position as  
*(Name)*  
\_\_\_\_\_ at \_\_\_\_\_  
*(Job Assignment)* *(School/Department)*

My last day will be \_\_\_\_\_, 20\_\_\_\_\_.

**REASON FOR LEAVING:**

- ( ) Another Position
  - ( ) Pursuing another profession
  - ( ) Accepted another teaching position in \_\_\_\_\_  
*(County/School System)*
- ( ) Home/Family Needs
- ( ) Poor Health- Physical Disability
- ( ) Relocation
- ( ) Retirement
- ( ) To Attend School
- ( ) Travel Difficulties
- ( ) Other (Please Specify) \_\_\_\_\_

\_\_\_\_\_  
Signature Date

\_\_\_\_\_  
Principal/ Supervisor Approval Date

\_\_\_\_\_  
Director of Schools Date