



REQUEST TO VIEW TRANSPORTATION PHOTOGRAPH OR VIDEO FOOTAGE

Tennessee Code Annotated Title 49, Chapter 6, Part 21 requires a local school district shall have a process to allow a parent/guardian to view photographs or video footage collected from a camera or video camera installed inside a school bus.

In accordance with Stewart County School Board Policy 6.308, all requests to view photographs or video footage should be submitted by the legal parent/guardian to Transportation Director, Eric Watkins, within three (3) school days (excluding weekends and school breaks) of the specific date desired to view. Once the request has been received, a time shall be arranged for viewing.

**Stewart County Schools
Transportation Department
216 Lakeview Dr.
P.O. Box 433
Dover, TN. 37058
Phone: (931) 232-7342
Fax: (931) 232-3110**

Student's Name: _____

Bus Number: _____

Date and Time (morning or afternoon route) of Requested Footage: _____

Reason for Request:

Parent/Guardian Signature: _____ **Date:** _____

By signing above, I acknowledge and agree that once I view my requested video, I will not take information regarding any or all students of Stewart County Schools from the Premises. The term "information" includes, but is not limited to, verbal, written, pictorial, or video. No information regarding students will be discussed or viewed publicly and will be disclosed only to those with an educational right to such information.